



VILLAGE OF HINSDALE POSITION DESCRIPTION

POSITION: Crew Worker – Forestry and Parks Division
DATE: July 30, 2024
DEPARTMENT: Public Services
REPORTS TO: Public Services Superintendent of Forestry & Parks
FLSA STATUS: Non-Exempt
WAGE RANGE: \$58,574 - \$85,635 / year – will consider hiring above the starting rate if applicant has previous applicable public works experience

Position Purpose:

The primary purpose of this position is to serve as a crew worker within the Forestry and Parks Division. The successful applicant will have the ability to perform general tree and plant care procedures (tree removal, tree pruning, cabling/bracing, soil amending, planting, pruning, etc.), be able to apply standard aerial lift operations on most trees and will be able to remove debris, chip brush and perform worksite cleanup. The successful candidate will demonstrate knowledge in one or more essential functions, with the ability to succeed, and a willingness to learn where experience is limited. The successful candidate will be able to maintain and safely carry out general beautification projects.

Supervision Exercised:

None.

Essential Functions:

- Operate and perform forestry work in a fully extended aerial lift truck.
- Participate in Village horticultural practices including but not limited to turf and landscape maintenance, flower bed maintenance, perennial and annual floral maintenance, and pest control.
- Operate tools and equipment needed to perform job duties while adhering to all safety rules and practices. Report all accidents and injuries according to Village policy and procedure.
- Plan and maintain a safe work site.
- **Participate in the full range of Public Services operations, including forestry, street and park maintenance, snow removal, and water and sewer maintenance and repair.**

Environmental Factors:

The work environment generally includes the outdoors, operating a vehicle and working in a garage setting. The noise level is occasionally loud. The environment includes inclement weather conditions, working in high traffic areas, working near moving mechanical parts, exposure to high levels of noise for an extended period, and exposure to chemicals, fumes or disagreeable odors.

Physical Requirements:

Occasionally required to sit; use hands to touch, handle or feel; reach with hands and arms and talk and hear. Frequently required to stand, walk, lift, climb, stoop, kneel, crouch or crawl. May lift and/or move up to 100 pounds. Specific vision abilities include close vision, distance vision, depth and the ability to adjust focus.

Safety Functions:

- Becomes familiar with and observe all applicable safety and security policies/procedures.
- Immediately reports all unsafe conditions and acts to supervisor.
- Reports all accidents to supervisor immediately.
- Recommends improvements to safety and security practices.
- Obeys and adheres to all safety rules and work practices.

Position Requirements:

- Three years of relevant work experience in forestry, horticulture or grounds maintenance functions.
- Candidates must possess and maintain a valid Illinois motor vehicle driver's license, and possess or be able to obtain an Illinois Class B-CDL air brake endorsement within 12 months of hire. Both licenses must be maintained during the course of employment with the Village.
- Must be available for emergency call-in duty on an overtime basis; this position is subject to 24-hour availability, 7 days per week, including weekends and holidays.
- **Preferred: Certified Playground Safety Inspector (CPSI) certification**

Benefits

The position offers access to excellent health, dental and vision insurance benefits, as well as a generous time off package including sick, vacation and holidays. The Village offers two deferred compensation plans, a post-employment health plan (PEHP), and participation in the Illinois Municipal Retirement Fund (IMRF) public pension system.

Process

The selection process includes an application process, interview process, drug screening and driver's license and background check. The position is expected to be filled as soon as the interview process and background checks are completed.

Interested candidates should submit an application, resume and a cover letter to the Village of Hinsdale, Village Manager's Office, Attn: Human Resources, 19 E. Chicago Hinsdale, IL 60521, e-mail: hr@villageofhinsdale.org. Visit www.villageofhinsdale.org/jobs for a job application. The Village is an EOE employer. No phone calls, please. The Village is an equal opportunity employer.